

ACCESSORY STRUCTURE PERMIT

Fence, Deck, Patio, Swimming Pool, Shed, Mechanical, Lawn Irrigation, or Remodel/Addition

Items to be included with this application:

- Completed Application- signed and dated
- Copy of Plot Plan with accessory structure location on the plot plan, in red, with the measurements
- Color picture of the structure being installed
- Specs for any structure that requires electricity
- For decks indicate if they will be floating or on posts concreted in the ground
- Letter from HOA (for neighborhoods with HOA's) verifying they approved the accessory structure
- Safety or Electrical Plans, if applicable
- If you plan to install fence in an easement, we will need a signed letter from homeowner stating they are aware the fence is in the easement and are aware the homeowner is responsible to remove/install the fence in the easement.
- Email all items to inspections@townofpittsboro.org or put in the drop box

ACCESSORY STRUCTURE PERMIT APPLICATION

Town of Pittsboro

80 N. Meridian Street P.O. Box 185

Pittsboro, IN 46167

(317) 892-7661

PROJECT INFORMATION

Site Address:		Lot Number:	
Parcel #:		Permit Number: 22-	
Subdivision:			
Zoning Class:	Value of Construction: (Labor & Materials)		
Permit Type:	<input type="checkbox"/> Accessory Building <input type="checkbox"/> Arbor/Pergola <input type="checkbox"/> Deck <input type="checkbox"/> Detached Garage <input type="checkbox"/> Driveway <input type="checkbox"/> Fence <input type="checkbox"/> Lawn Irrigation <input type="checkbox"/> Mechanical <input type="checkbox"/> Parking Lot <input type="checkbox"/> Pole Barn <input type="checkbox"/> Pool House <input type="checkbox"/> Pool/Spa <input type="checkbox"/> SFR Remodel/Addition <input type="checkbox"/> Shed <input type="checkbox"/> Sport Court <input type="checkbox"/> Swimming Pool Other: _____		

Square Footage of Structure: _____

OWNER/BUILDER INFORMATION

	Name	Address	Phone	Email
Owner:				
General Contractor:				

Comments:

Fees: Permit: \$ _____, Inspections: \$ _____, Electric (if applicable): \$ _____
 Gas (if applicable): \$ _____, Water Tap Fee: \$ _____
 Sewer Tap Fee: \$ _____, Storm Water Fee: \$ _____, Total: \$ _____
(Fees subject to change)

RECEIPT # _____ DATE: _____ CK # _____ PAY GOV # _____ CASH

AGREEMENT

I, the undersigned, agree that any construction, reconstruction, enlargement, relocation, or alteration of structure will conform to any applicable governmental ordinances, codes, laws, or private restrictions. I further certify that the construction will not be used or occupied until a Certificate of Occupancy has been issued by the Town of Pittsboro Building Department.

Signature of Applicant/Authorized Agent

Date

Administrative Representative

Date