

**PITTSBORO TOWN COUNCIL MEETING  
TUESDAY, April 17, 2012 @ 7:00 PM**

**QUORUM:**

John Hart, President  
Shelby Smith, Vice President  
Doug Joiner  
William Majeske  
Todd Henriksen

Jim Buddenbaum, Attorney  
Shari L. Snyder, Clerk Treasurer  
Marshal Christi Patterson  
Deputy Scott King

**OTHERS:** Bill Hueber, Walt Reeder, Maryl Robinson, Kasia Price, Andy Zeunik, Christina Horan

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:**

7:00 p.m. - Mr. Hart brought the meeting to order by establishing a quorum, all members are present. He asked council, staff and audience to stand for the Pledge of Allegiance and to follow with a Moment of Silence.

**APPROVAL OF MARCH 2012 MINUTES:**

Mr. Hart asked if there were any additions or corrections to the minutes from the March 2012 Town Council Meeting. Bill Majeske made a motion to adopt the March 2012 minutes, Doug Joiner seconded the motion. All ayes, motion carried. The minutes were passed for council signatures.

Mr. Hart then asked for a motion to adopt the amended February 2012 minutes. Bill Majeske made a motion to adopt the amended February 2012 minutes, Todd Henriksen seconded the motion. All ayes, motion carried. The amended minutes were passed for council signatures.

**PUBLIC COMMENT:**

None

**TOWN STAFF REPORTS:**

**TOWN MANAGER**

Jim Mardis started off with the Electric Rate Discussion (see attached report). Jim has been working with Umbaugh on the rate study and it shows that the electric utility is not bringing in enough revenue to cover expenditures. The rate study was presented to the Utility Board which was approved and passed onto the Town Council for their approval. Jim Buddenbaum distributed Ordinance 2012-4 amending the rates and charges for electric service by the municipal electric utility to the Town Council for their review (see attached Ordinance 2012-4). Christina Horan from Umbaugh then gave copies of the Across-the-Board Rate Analysis to the Town Council (see attached). Mr. Hart asked for a motion to introduce Ordinance 2012-4 (an Ordinance Amending the Rates and Charges for Electric Service by the Municipal Electric Utility), Doug Joiner made a motion, Bill Majeske seconded. All ayes, motion carried.

Jim Mardis gave Council members copies of the IMPA 2011 Annual Report. Town of Pittsboro is a 30 year member of IMPA with a fixed contract.

Jim announced that he would be out of the office and attending the UGM Annual Meeting on Thursday, April 19 and Friday, April 20.

Jim notified the Board that one of the Town's mowers needs repairs exceeding the value of the mower. He found several used mowers and the Parks Department has one they are not using. Contact Park Board to see if they would be interested in selling the mower back to the Town. No further discussion followed. Mr. Hart asked for a motion to authorize Jim to purchase a mower with a cap of \$7000. Bill Majeske made the motion and Shelby Smith seconded. All ayes, motion carried.

Mr. Hart thanked Jim for all his hard work on keeping rates under control and for keeping expenditures on equipment purchases to a minimum. Jim Buddenbaum also thanked Jim Mardis.

## **TOWN MARSHALL**

Christi Patterson reported that the two patrol cars from Brownsburg have been purchased from the Equitable Sharing Revenue Account instead of going through the steps of adding an appropriation and waiting for it to be approved.

Officer Shrewsbury has asked to be reinstated as a Reserve Officer. Will need to purchase a handgun for him and he will need to do some field training. Mr. Hart asked for a motion to reinstate Officer Shrewsbury, Doug Joiner made the motion, Bill Majeske seconded. All ayes, motion carried.

Christi announced there will be free roller skating at Avon Rock and Rollers on May 6<sup>th</sup> from 5-7 p.m. and the Everyday Souperheroes Cook Off will be on May 6<sup>th</sup> from 3-5 p.m. at the Hendricks County Fairgrounds. See attached flyers.

Doug Joiner and Bill Majeske met with Christi Patterson and Scott King prior to tonight's meeting to discuss hiring two part time officers which would bring the department to more than five officers and would have to start paying overtime. It was suggested they hire a part time Administrative Assistant to be in the office for 20 hours per week. A pay of \$12.75 per hour was discussed. Shari Snyder will look into adding a new appropriation to the budget and adding an addendum to the salary ordinance and presenting to the Board for approval. Increase CAGIT monies could be used to pay this salary. The biggest need for the community is having someone cover the office during regular business hours and freeing up the Police Officers to be out on the streets patrolling. Bill Majeske made a motion to start the hiring process for a part time Administrative Assistant, Doug Joiner seconded. All ayes, motion carried.

Jim Buddenbaum passed out copies of proposed Overtime Ordinances and asked for any discussion. Shelby Smith questioned if it was really beneficial to have another meeting concerning the overtime issue. John Hart introduced Resolution 2012-01 and Resolution 2012-02 (see attached) but no vote will be taken tonight on them.

## **MISCELLANEOUS REPORTS:**

### **ATTORNEY:**

Jim Buddenbaum asked if we need a report from him on a monthly basis and it was decided that we do not need a monthly report. Nothing further to report.

### **PLAN COMMISSION:**

Jim Mardis met with the merchant's downtown with some long term planning. Steller Community Grants are available but we don't meet requirements. Also the merchants feel that signage is important and they would like to see more park benches along the front of the buildings.

### **PARKS & RECREATION:**

Jim Mardis reported that the house at 221 N. Maple Street is gone and they are waiting on the survey to determine where the drive will go. Changes were made to the ball diamonds and they are waiting on surveys also.

### **FIRE BOARD:**

No meeting

### **UTILITY BOARD:**

Discussed electric rate

### **CONTRACTED BUSINESS:**

Nothing at this time

### **OLD BUSINESS:**

Nothing at this time

### **NEW BUSINESS:**

Kasia Price and Maryl Robinson from Liberty National introduced themselves and a little about the company. Handed out packets of information to the Council and it was decided to make this insurance available to the employees at no cost to the Town of Pittsboro. Will need to set up a time for Kasia to come out and present the insurance to the employees during open enrollment.

**WISHES TO SPEAK:**

Christi Patterson reminded the Council about the Farmer's Market and that she has been approached by several vendors who would like to sell craft items along with the fresh produce. She wanted to make sure there wouldn't be a problem with insurance. Shari will check with the insurance company and report back at the next meeting.

**COUNCIL COMMENT:**

Mr. Hart announced the next Council meeting will be held on May 15 at 7:00 p.m.

**ACKNOWLEDGEMENT OF CORRESPONDENCE:**

None

**REVIEW & APPROVE FEBRUARY 2012 DRAFTS AND CLAIMS:**

Shari Snyder presented the drafts and claims for March 2012. Shelby Smith made a motion to approve the March 2012 drafts and claims. Bill Majeske seconded the motion. All ayes, motion carried. The drafts and claims were passed for Council signatures.

**ADJOURNMENT:**

Bill Majeske made a motion to adjourn. Doug Joiner seconded the motion. All ayes, motion carried.

Respectfully submitted,

Shari L. Snyder  
Clerk Treasurer