

**PITTSBORO TOWN COUNCIL MEETING
TUESDAY, FEBRUARY 17, 2015 @ 7:00 PM**

QUORUM:

Shelby Smith, President
Todd Henriksen
William Majeske

Jim Buddenbaum, Attorney
Shari L. Ping, Clerk Treasurer
Marshal Christi Patterson

OTHERS: Jason Love, Steve Maple, Bill Zeunik, Jason & Sarah Stumm, Matt & Kelly Stumm, David & Annie Stumm, Eric Wathen-Banning, Nate Peterman-Hylant, Jim Hill, Shellie Fetzner

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:

7:00 p.m. – President Shelby Smith brought the Council meeting to order by establishing a quorum. Three (3) out of five (5) members are present – John Hart and Kimberly Carmean are absent. He asked the Council, staff and audience to stand for the Pledge of Allegiance and to follow with a Moment of Silence.

APPROVAL OF MINUTES:

Shelby Smith asked if there were any additions or corrections to the minutes from the January 2015 Town Council Meeting. Bill Majeske made a motion to approve the minutes, Todd Henriksen seconded. All ayes, motion carried. The minutes were passed for Council signatures.

INSURANCE PRESENTATION

Nate Peterman from Hylant was introduced. He presented the insurance proposal to the Council and went over the different companies and the difference in premiums. Bill Majeske made a motion to approve the current carrier Argonaut Insurance Company proposal of \$93,405.00. Todd Henriksen seconded. All ayes, motion carried.

TOWN STAFF REPORTS:

TOWN MANAGER

Jason Love reported the two (2) appraisals on the house located at 32 E Main Street came in at \$62,300 (Lawson) and \$68,000 (Bowman). Bill Majeske made a motion authorizing the Redevelopment Commission to purchase the property for \$65,000, Todd Henriksen seconded. All ayes, motion carried.

Jason is looking to outsource our utility locate. USDI has come up with a contract for \$6.00 per ticket starting January 1, 2015 thru December 31, 2018. Bill Majeske made a motion to authorize Jason to sign the contract with USDI, Todd Henriksen seconded. All ayes, motion carried.

An employee would like to take his vacation early (before he has earned his time) to take his family on Spring Break. Bill Majeske made a motion to allow this employ to take his vacation early, Shelby Smith seconded. All ayes, motion carried. Our handbook needs updated and should be placed on the agenda for next month.

Jason would like permission to attend auction to purchase an excavator. Bill Majeske made a motion not to exceed the \$70,000 originally put aside to spend on equipment, Todd Henriksen seconded. All ayes, motion carried.

Looking into Grant for Conservative Energy street lights

TOWN MARSHALL

Chief Christi Patterson introduced Shellie Fetzner as the final applicant for the Police Commission. She is a registered Democrat

Christi Patterson presented a plaque to Sgt. Matt Stumm, 2014 Officer of the Year – he has been beneficial in bringing in over \$600,000 to the ESR account over the years. She then presented a plaque to Reserve Officer Jason Stumm, 2014 Reserve Officer of the Year.

ESR deposits total \$16,334.25

Scott King requested an estimate on some security doors for the Police Dept. and bullet proof windows/walls for the Clerk's office and the Police Admin office. The estimate came in at \$30,000. This has been tabled.

Radios need to be replaced at \$3,712 each. The department would like to replace one or two radios per year. Bill Majeske made a motion not to exceed \$7500 for two (2) radios for 2015 to be paid from the ESR account, Todd Henriksen seconded. All ayes, motion carried.

MISCELLANEOUS REPORTS:

TOWN ATTORNEY:

Jim Buddenbaum reported we had a resounding victory in the Ark Park v TOP (denied concept PUD). He would like to hold an Executive Session within 30 days from 02/12/15 to discuss "litigation strategy" Ark Park v TOP. Shelby Smith will get with the Council members to set up a date that works best with everyone.

ADVISORY PLAN COMMISSION:

Steve Maple reported the Chapter 6 of the zoning ordinance revisions required further review and would not be ready until the next meeting.

4 permits were approved for the year

FIRE TERRITORY BOARD (see attached report)

Bill Zeunik reported they completed ice training, purchased mobile radios, hired two (2) part time paramedics, B & C shifts are almost finished with the drywall repairs which has saved them a lot of money

PARKS & RECREATION: No report

UTILITY BOARD: No report

CONTRACTED BUSINESS:

Eric Wathen – Banning, reported Miller Pipeline had started the sewer lining project but had to pull off job due to weather conditions.

OLD BUSINESS:

Police Commission – Still waiting on the amount needed to buy into the 77 fund for Carr and Carson.

Noted in records that Kimberly Carmean arrived at 8:10 p.m.

NEW BUSINESS:

ADA Plan – Jason Love presented estimates ranging from \$10,131 - \$14,500. Bill Majeske made a motion authorizing Jason Love to proceed with the scope of work on the ADA plan not to exceed \$14,500, Todd Henriksen seconded. All ayes, motion carried.

WISHES TO SPEAK: Jason Love wanted everyone to know he is scheduled for double knee replacement on March 10, 2015.

COUNCIL COMMENT: Shelby Smith gave an update on John Hart - he is home and taking calls, texts and emails. He will hopefully be taking visitors in the next week or two. Please keep him in your thoughts and prayers.

ACKNOWLEDGEMENT OF CORRESPONDENCE: None

REVIEW & APPROVE JANUARY 2015 DRAFTS AND CLAIMS:

Shari Ping presented the drafts and claims for January 2015. Bill Majeske made a motion to approve the drafts and claims. Todd Henriksen seconded the motion. All ayes, motion carried. The drafts and claims were passed for Council signatures.

ADJOURNMENT:

Bill Majeske made a motion to adjourn, Shelby Smith seconded the motion. All ayes, motion carried.

Respectfully submitted,

Shari L. Ping
Clerk Treasurer

