

Ordinance 2025-02 Annexing to and Bringing within the Town Limits of Pittsboro, Indiana Certain Territory Contiguous Therewith

Resolution 2025-02 Approving Memorandum of Understanding and Deed for the Donation of Property from the Fisher-Hill Farms, Inc.

Ordinance 2025-01 Annexing to and Bringing within the Town of Pittsboro, Indiana Certain Territory Contiguous Therewith

Resolution 2025-03 Appointing a New Commissioner to the Indiana Municipal Power Agency

Resolution 2025-04 Establishing a Fiscal Plan for the Annexation of Certain Territory Contiguous to the Town of Pittsboro, Indiana

Resolution 2025-05 Approving and Accepting Dedication of Right-of-Way for Jefferson Park Subdivision Section 4

Resolution 2025-06 Approving and Accepting Dedication of Right-of-Way for Jefferson Park Subdivision Section 5

**PITTSBORO TOWN COUNCIL MEETING
33 EAST MAIN STREET, PITTSBORO
TUESDAY, FEBRUARY 18, 2025 @ 7:00 PM**

QUORUM:

Jarod Baker

Larry Compton

William Majeske

Randy Price

Terry Northern

Jim Buddenbaum, Attorney

Shari L. Ping, Clerk Treasurer

Carl Carson, Asst. Police Chief

Jason Love, Town Manager

OTHERS: Robin Drew Swalley, Parks & Rec Superintendent; Eric Wathen, ELW Consulting; Bill Zeunik, Fire Chief; Bev Austin, Parks; Tim Griffith, Middle TWP Trustee; John Hill, 1101 E Wall St.; Jackie Briggs & Rudy Schwarz, Enterprise Realty; Sam Kerozog, 310 E 96th St.; Matt & Miranda Waters, 8622 N Co Rd 500 E; Mike Griffith, 2055 E Co Rd 900 N; Chuck Childress, 9005 N Co Rd 500 E; Jerry Love, Lizton; Dusin Eslick, Officer

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:

President Jarod Baker welcomed everyone and brought the Council Meeting to order by establishing a quorum. All five (5) members are present. Jarod then asked the Council, staff, and audience to stand for the Pledge of Allegiance and to follow with a Moment of Silence.

ELECTION OF OFFICERS:

Bill Majeske made a motion nominate Jarod Baker as President, Randy Price seconded. All ayes, motion passes 4-0.

Jarod Baker made a motion to nominate Bill Majeske as Vice President, Randy Price seconded. All ayes, motion passes 4-0.

APPROVAL OF MINUTES:

President Jarod Baker asked if there were any additions or corrections to the minutes from the January 21, 2025, meeting. Jarod Baker made the motion to approve the minutes as written, Larry Compton seconded. Motion passes 4-1 Terry Northern Abstained due to his absence.

PUBLIC HEARING: GRIFFITH/LOVE PROPERTY VOLUNTARY ANNEXATION

President Jarod Baker went over the procedures for a Public Hearing. He opened the Public Hearing by announcing the notice was published in the January 23rd issue of *The Republican*. The property includes five (5) parcels totalling 196.98 acres and meets the contiguous border. They are seeking to remain zoned as agriculture. There were no public comments and no correspondence was received. Jarod closed the Public Hearing.

There were no Council Comments. Jarod introduced the first reading of **Ordinance 2025-02 Annexing to and Bringing within the Town Limits of Pittsboro, Indiana Certain Territory Contiguous Therewith**. This ordinance will be voted on during our March 18, 2025, meeting.

DEDICATION BY FISHER HILL FARMS:

President Jarod Baker turned the meeting over to Jackie Briggs representing the Fisher Hill family. She read a brief summary about the family and their wishes to donate to the Parks Dept. 15 acres to create a new park for the Town. Jarod read **Resolution 2025-02 Approving Memorandum of Understanding and Deed for the Donation of Property from the Fisher-Hill Farms, Inc.** Terry Northern questioned who will be responsible for the maintenance, Park or HOA? Jarod said Park. Jarod Baker made the motion to approve Resolution 2025-02, Terry Northern seconded. All ayes, motion passes 5-0. John Hill spoke for his family.

STAFF REPORTS:

TOWN MANAGER:

- Jason Love had nothing to report

POLICE CHIEF:

- Asst. Police Chief Carl Carson had nothing to report

CLERK TREASURER:

- Shari Ping gave an update on the past due balances. She has made phone calls today and will continue to contact the rest by email.

BUILDING & PLANNING:

- Jarod Baker went over the report sent in from April Wrigley. There have been 6 single family building permits for a total of \$1,824,152, 1 commercial remodel for a total of \$120,000, 1 commercial addition for \$160,000, and 4 miscellaneous permits for \$24,823. From January 21st to February 18th, Shane Richter has completed 57 inspections.

WEB DEVELOPMENT UPDATE:

- Scott Smith sent the attached report

TOWN COMMITTEE REPORTS:

BZA: no meeting

FIRE BOARD: (see attached report)

- Bill Zeunik, Fire Chief, sent the attached reports.

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PARK & RECREATION:

- Robin Swalley sent the attached report. Robin asked if there was an update from the judge appointing Nate Schaller to the board. Jim Buddenbaum reported he had not heard anything and will check on it again.

ADVISORY PLANNING COMMISSION:

- Jarod Baker reported that the Plan Commission met on January 28th discussing the amendments to the Comprehensive Plan.

POLICE COMMISSION:

- Carl Carson reported that the new member to the board is discussed later under New Business.

ECONOMIC DEVELOPMENT COMMISSION:

- No meeting.

REDEVELOPMENT COMMISSION:

- No meeting.

CONTRACTED BUSINESS:

- Eric Wathen reported that he received notification from the State regarding appointing someone as the signor for the Town and he recommends that Jason Love be appointed. Jarod Baker made the motion to appoint Jason Love as the signor for INDOT/CCG, Bill Majeske seconded. All ayes, motion passes 5-0.
- Eric reported that he is finishing up the bid docs for the Community Crossing Grant (CCG).
- Eric reported that the north lift station is on hold until the weather improves.
- Eric reported that Hidden Hills Section 4 is done with testing on sewers and roads.
- Eric reported that he has been working with the Data Center and other miscellaneous.

OLD BUSINESS:

Rich Property Annexation – President Jarod Baker gave the second reading of **Ordinance 2025-01 Annexing to and Bringing within the Town of Pittsboro, Indiana Certain Territory Contiguous Therewith**, which consists of 48.23 acres. The Public Hearing was held on January 21st. Jarod asked if there were any Council comments. Terry Northern feels there is a typo with the acreage numbers. After discussion, Jarod Baker made the motion to approve with the correction made, Randy Price seconded. All ayes, motion passes 5-0.

IMPA Commissioner Replacement – President Jarod Baker explained that Jason Love and Shari Ping are the current commissioners and neither one of them have the time to attend the meetings. It was recommended that Terry Northern be appointed to the IMPA Commissioners, Terry agreed to do it. Jarod Baker read **Resolution 2025-03 Appointing a New Commissioner to the Indiana Municipal Power Agency**. Jarod Baker made a motion to allow himself to sign on behalf of the Town, Bill Majeske seconded. All ayes, motion passes 5-0.

NEW BUSINESS:

Appoint Police Commission Member – President Jarod Baker announced that he had four (4) people interested in he feels the best suited would be Jeremiah Jones. He is involved with the Brownsburg Police. Jarod Baker made the motion to appoint Jeremiah Jones with a term to commence immediately and end on December 31, 2025. Randy Price seconded. All ayes, motion passes 5-0.

Griffith/Love Voluntary Annexation/Fiscal Plan – President Jarod Baker read **Resolution 2025-04 Establishing a Fiscal Plan for the Annexation of Certain Territory Contiguous to the Town of Pittsboro, Indiana**. Jarod made the motion to approve Resolution 2025-04, Larry Compton seconded. All ayes, motion passes 5-0.

Streets in Sections 4 & 5 of Jefferson Park – President Jarod Baker read **Resolution 2025-05 Approving and Accepting Dedication of Right-of-Way for Jefferson Park Subdivision Section 4**. Terry Northern asked about the Bond material. Eric Wathen replied yes. Jarod Baker made the motion to approve Resolution 2025-05 for Section 4, Bill Majeske seconded. All ayes, motion passes 5-0.

President Jarod Baker read **Resolution 2025-06 Approving and Accepting Dedication of Right-of-Way for Jefferson Park Subdivision Section 5**. Jarod Baker made the motion to approve Resolution 2025-06 for Section 5, Terry Northern seconded. All ayes, motion passes 5-0.

Handbook Amendments – President Jarod Baker went over the suggested edits (see attached). Terry Northern asked about the number of holidays the Town employees receive is greater than any other employer. Discussion about the take home vehicles being used for personal use. What happens if they are in an accident while using it for personal use? We need to check with our insurance carrier to see if they are covered or does their personal insurance take over. Town equipment is not to be used for personal use at all. Terry Northern would like to discuss this further after talking with our insurance carrier.

CyberRisk Policy Renewal – President Jarod Baker opened this up for discussion. Jim Buddenbaum suggested training for all employees and elected officials. Jarod reported the renewal is for March 12, 2025 – March 12, 2026 for \$7,161. Jarod made the motion to approve the renewal, Bill Majeske seconded. All ayes, motion passes 5-0.

New Computers for Town Hall – President Jarod Baker asked Shari Ping to go over the quote she received from Techno Advantage. Shari reported that the computers are going on six (6) years old, and we have been having several issues with them. The quote for three (3) new hard drives/keyboards/mouse is \$2985.42. Jarod asked about whether Shari's computer will have a microphone. Shari said no unless we purchase it separately and it will be headphones with a mic. Jason Love asked about the server and cloud storage. He feels he could talk to Techno and get everything for less than \$5000. Jarod Baker made a motion to approve an amount not to exceed \$5000 to purchase what is needed in Town Hall, Bill Majeske seconded. All ayes, motion passes 5-0.

PUBLIC COMMENT:

COUNCIL COMMENT:

- Larry Compton asked Jason Love about the trash cans. Jason and Shari Ping gave an update.

ATTORNEY ITEMS:

Jim Buddenbaum had nothing to report

DRAFTS & CLAIMS:

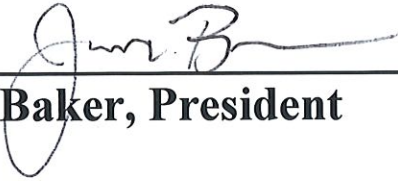
President Jarod Baker asked Shari Ping to read the dollar amounts from the Drafts & Claims for February 18th. Shari Ping read the totals from the Town, Sewer and GO Bond APVs. Bill Majeske made the motion to approve the drafts and claims as presented, Jarod Baker seconded. All ayes, motion passes 5-0.

ADJOURNMENT:

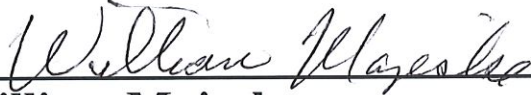
President Jarod Baker reminded everyone there will not be a meeting on March 4th but will be meeting on March 18, 2025. Jarod Baker made a motion to adjourn, Terry Northern seconded. All ayes, motion passes 5-0.

Respectfully submitted,

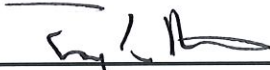
Shari L. Ping
Clerk Treasurer



Jarod Baker, President



William Majeske



Terry Northern

Randy Price



Larry Compton

Attest:



Shari L. Ping, Clerk Treasurer