

Resolution 2024-26 Establishing a Fiscal Plan for the Annexation of Certain Territory Contiguous to the Town
Ordinance 2024-44 Annexing to and Bringing within the Town Limits of Pittsboro, Indiana Certain Territory
Contiguous Therewith
Resolution 2024-27 Providing for Additional Appropriations

**PITTSBORO TOWN COUNCIL MEETING
33 EAST MAIN STREET, PITTSBORO
TUESDAY, NOVEMBER 19, 2024 @ 7:00 PM**

QUORUM:

Jarod Baker
Larry Compton
William Majeske
Randy Price
Terry Northern

Jim Buddenbaum, Attorney
Shari L. Ping, Clerk Treasurer
Police Chief Scott King
Jason Love, Town Manager

OTHERS: Robin Swalley, Parks & Rec Superintendent; Eric Wathen, ELW Consulting; Andy Kult, Comer Law; Brian Bilger, Hendricks County; Jay & Linda Thompson, 7722 Quail Creek Trace; Rob Saunders, 492 Karen Dr.; Billy Ray Alexander, 8537 N Co Rd 275 E

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:

President Jarod Baker welcomed everyone and brought the Council Meeting to order by establishing a quorum. All five (5) members are present. Jarod then asked the Council, staff, and audience to stand for the Pledge of Allegiance and to follow with a Moment of Silence.

APPROVAL OF MINUTES:

President Jarod Baker asked if there were any additions or corrections to the minutes from the October 15, 2024, meeting. Terry Northern made the motion to approve the minutes as written, Randy Price seconded. All ayes, motion passes 5-0.

President Jarod Baker asked if there were any additions or corrections to the minutes from the November 5, 2024, meeting. Bill Majeske made the motion to approve the minutes as written, Larry Compton seconded. All ayes, motion passes 5-0.

STAFF REPORTS:

TOWN MANAGER:

- Jason Love was not able to attend

POLICE CHIEF:

- Chief Scott King had nothing to report on

CLERK TREASURER:

- Shari Ping gave an update on the past due balances. She will shut off as many as we can tomorrow.

BUILDING COMMISSIONER:

- No report

WEB DEVELOPMENT UPDATE (see attached report):

- Scott Smith sent the attached report.

TOWN COMMITTEE REPORTS:

BZA: no meeting

FIRE BOARD: (see attached report)

- Bill Zeunik, Fire Chief, sent the attached reports.

PARK & RECREATION:

- Robin Swalley reported we are still waiting for the approval on the Township member of the Board.

ADVISORY PLANNING COMMISSION:

- Jarod Baker reported that they had a presentation from the Bricklayers Association about adding masonry requirements along the Jeff Gordon overlay and discussed annexation. Meeting next week.

POLICE COMMISSION:

- Jarod Baker reported they did not meet in November but will meet in December.

ECONOMIC DEVELOPMENT COMMISSION:

- Jarod Baker reported that the EDC met on November 6 and did their portion of the TIF district pertaining to OPUS.

REDEVELOPMENT COMMISSION:

- Jarod Baker reported that the RDC did not meet in November.

CONTRACTED BUSINESS:

- Eric Wathen reported that Section 1 in Hidden Hills has been paved. Section 3 is adding electric and internet now, sanitary sewer has been added to Section 4 and Section 5 will begin in the Spring.
- Eric gave an update on the Lift Station Project through the Readi Grant
- The MPO has asked if we will bill them for their portion prior to the end of the year, Eric believes we will be able to do that
- Eric presented a new agreement for Professional Services fees for 2025, with a 20% increase. Jarod Baker made a motion to sign on behalf of the Town, Larry Compton seconded. All ayes, motion passes 5-0.

OLD BUSINESS:

ARPA Spending Plan – President Jarod Baker explained that the money must be under contract or spent prior to the end of the year. Jarod reported that Jason Love is obtaining quotes from K&K Fence to fence in the open lift stations at Quail Creek and Brixton Woods, and to replace the fence around the North Park lift station.

Jarod and Scott King met with Flock Safety to go over adding cameras in Scamahorn and Scott Parks. They provided a 2-year quote for the five (5) cameras at a one (1) time fee of \$3750 each and a recurring fee of \$15,000 for a total fee of \$33,750 which is separate from our current cameras. Terry Northern asked if we can pay five (5) years up front? Scott King explained that we could pay up front and after the five (5) years we will need to decide if we can afford to keep them. Randy Price asked if four (4) in Scamahorn was enough? Scott King explained how they will work and follow any activity. Bill Majeske made the motion to go with the 5-year contract at \$78,750 with Flock Safety, Terry Northern seconded. All ayes, motion passes 5-0. Terry Northern asked about transferring money to the Water Fund, Jarod Baker said no that would be from TIF monies. Jarod explained that we need quotes for fencing before we can finalize the Ordinance to spend the ARPA money. Table to December 3rd meeting.

Employee Handbook – President Jarod Baker reported that the PTO benefits is still under discussion. Shari Ping reported that The Payroll Department can use the accrual process or use a total minus used equal's balance. Discussion followed regarding anniversary year. Jarod will reach out to Kathi from NewFocus to amend section 302. Table until December 3rd meeting and see if Kathi can attend.

NEW BUSINESS:

Smith Family Farm Annexation/Fiscal Plan – President Jarod Baker introduced **Resolution 2024-26 Establishing a Fiscal Plan for the Annexation of Certain Territory Contiguous to the Town**, includes 18 parcels/16 tracts. Terry Northern questioned the name on the application versus the Resolution. Discussion followed regarding Tract 11. Jarod made the motion to approve Resolution 2024-26, Bill Majeske seconded. All ayes, motion passes 5-0.

Smith Family Farm Voluntary Annexation – President Jarod Baker introduced **Ordinance 2024-44 Annexing to and Bringing within the Town Limits of Pittsboro, Indiana Certain Territory Contiguous Therewith**. This includes 661 acres and will be annexed into the Town as agriculture. Jarod Baker made the motion to approve Ordinance 2024-44, Randy Price seconded. All ayes, motion passes 5-0.

Additional Appropriations – President Jarod Baker introduced **Resolution 2024-27 Providing for Additional Appropriations**. Jarod Baker made the motion to approve Resolution 2024-27 as amended, Larry Compton seconded. All ayes, motion passes 5-0.

Various Board Appointments:

- *Advisory Plan Commission* – Jarod Baker reported that Zachary Buchanan and Jason Anderson both expressed interest in serving another four (4) year term from January 1, 2025-December 31, 2028. Appointment is by Council President.
- *Police Commission* – Rob Saunders has expressed interest in serving another three (3) year term. Jarod Baker made the motion to appoint Rob Saunders to the Police Commission beginning January 1, 2025- December 31, 2027, as a citizen member, Bill Majeske seconded. All ayes, motion passes 5-0.
- *Economic Development Commission* - Jarod Baker reported that the three (3) current members have all expressed interest in serving another term. Jarod Baker made the motion to appoint Zach Buchanan, Jason Love and Spring Deaton to the EDC for a term commencing January 1, 2025-December 31, 2025, Randy Price seconded. All ayes, motion passes 5-0.
- *Redevelopment Commission* – Jarod Baker explained these members are appointed for a one-year term and all current members have expressed interest in serving again. Jarod Baker as Council President appoints Joyce Compton, Andrew Huber and Larry Woods. Jarod Baker made a motion to appoint Dan Devlin and Steve Haley to serve another one-year term, Bill Majeske seconded. All ayes, motion passes 5-0.
- *Board of Zoning Appeals* – Stan Shepherd passed away, so we need to replace him, and Rob Wilson does not wish to continue on the Board. That leaves Larry Herring, Lisa Abbott and Zach Buchanan.
- *Fire Board* – Lynn Love’s term expires December 31, 2024. He is appointed by the Middle Township Board so he will need to be sent to Tim Griffith if he is still interested.

PUBLIC COMMENT:

- Jay Thompson, 7722 Quail Creek Trace, thanked Terry Northern for his due diligence on the annexation. Apparently, Quail Creek HOA cut down trees on town property. Bill Majeske said they had permission from Jason Love.
Trespass signs in areas fenced off now. Jarod Baker mentioned they have been ordered.
In talks to purchase Charlie Porter’s property – are we going to put up a flagpole at this building. This is the only Government building without a flagpole. Jarod said they are waiting to see what happens with the purchase.
Asked Scott King about the time it takes to edit the videos, is it due to the children being in the videos?
Asked about the lift station being built on land that is not owned by the Town. Jarod explained that it is on an easement.
Asked if there is an update on the Marcelin case? Jim Buddenbaum said he has not spoken to them lately.

COUNCIL COMMENT:

- Jarod Baker received a quote from Techno Advantage for cybersecurity training for our employees. The cost is \$50/month for an annual cost of \$600. Jarod Baker made the motion to approve the quote from Techno Adv., Terry Northern seconded. All ayes, motion passes 5-0.
- Terry Northern asked about the proposal from FSG for Water Cost of Service Study. Jarod explained he is meeting with FSG tomorrow morning so table this for the next meeting.
- Terry Northern asked about the vault and meter reading at SDI. Jarod explained that they haven’t had time to get a full month’s usage. When we get a true representative of their water consumption in January and get a true reading including their highs and lows.

- Terry Northern asked regarding the number of new permits reported by April with an assessed value of \$14 million. Jason was going to follow up on that number.
- Randy Price asked about the speed limit signs for the changes being made. Jarod explained that they have been ordered.

ATTORNEY ITEMS:

Jim Buddenbaum had nothing to report

DRAFTS & CLAIMS:

President Jarod Baker asked Shari Ping to read the dollar amounts from the Drafts & Claims for November 19th. Shari Ping read the totals from the Town, Sewer and GO Bond APVs. Bill Majeske made the motion to approve the drafts and claims as presented, Larry Compton seconded. All ayes, motion passes 5-0.

ADJOURNMENT:

President Jarod Baker reminded everyone there will be a meeting on December 3rd. Jarod Baker made a motion to adjourn, Terry Northern seconded. All ayes, motion passes 5-0.

Respectfully submitted,


Shari L. Ping
Clerk Treasurer




Jarod Baker, President



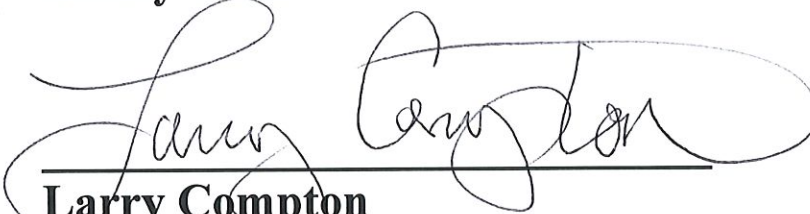
William Majeske



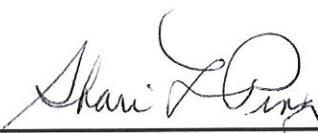
Terry Northern



Randy Price



Larry Compton

Attest: 

Shari L. Ping, Clerk Treasurer