

**TOWN OF PITTSBORO
BOARD OF ZONING APPEALS
AGENDA**

**Tuesday, August 13, 2024
6:00 pm, Town Administration Building
33 E Main Street
Pittsboro, Indiana 46167**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Determination of Quorum
5. Approval of Minutes
6. New Business
 - a. **Public Hearing: 2024-BZA-02 Alexander Contractors, 8425 Jeff Gordon Boulevard, Pittsboro, IN 46167 - Development Standards Variance**
 - i. Guidelines for a public hearing.
 1. Everyone wishing to speak must sign in on the sheets in the entryway.
 2. When called to speak, please state your name and address for the record.
 3. Please be direct with your comments. You are welcome to say you agree with any previous speaker.
 - ii. The public hearing will now begin.
 - iii. Public notice was given on July 25, 2024 in The Republican newspaper and sent to neighboring property owners on July 22, 2024.
 - iv. Purpose of the hearing.
 1. Development standards variance to allow the parking and storage area behind the building to be stone material instead of paved.
 - v. Staff introduction.
 - vi. Public comments.
 - vii. Written responses the Town has received (if any).
 - viii. Close of public hearing once the public has finished speaking.
 - ix. Board discussion / feedback.
 - x. Staff to address the concerns that have been raised (if any).

- xi. Open floor for motion of approval, approval with conditions, or denial. The motion needs to reference the findings of fact and any other conditions of approval. If the findings of fact need to be amended, that language needs to be incorporated into the motion.
- xii. Note any additional conditions or amendments to the findings of fact.
- xiii. Sign the findings of fact.

b. Public Hearing: 2024-BZA-03 Tom Fay, 452 E Main Street, Pittsboro, IN 46168 - Development Standards Variance

- i. Guidelines for a public hearing.
 - 1. Everyone wishing to speak must sign in on the sheets in the entryway.
 - 2. When called to speak, please state your name and address for the record.
 - 3. Please be direct with your comments. You are welcome to say you agree with any previous speaker.
- ii. The public hearing will now begin.
- iii. Public notice was given on July 25, 2024 in The Republican newspaper and sent to neighboring property owners on July 30, 2024.
- iv. Purpose of the hearing.
 - 1. Development standards variance to
 - a. Construct an accessory pole barn prior to the construction of a principal residential dwelling
 - b. Allow the encroachment of the pole barn into the side and rear yard setbacks
 - c. Permit a gravel driveway that will branch off an existing driveway from Petitioner's current residential parcel, and will be installed to access the currently unimproved parcel owned by the Petitioner to the west.
- v. Staff introduction.
- vi. Public comments.
- vii. Written responses the Town has received (if any).
- viii. Close of public hearing once the public has finished speaking.
- ix. Board discussion / feedback.
 - x. Staff to address the concerns that have been raised (if any).
- xi. Open floor for motion of approval, approval with conditions, or denial. The motion needs to reference the findings of fact and any other conditions of approval. If the findings of fact need to be amended, that language needs to be incorporated into the motion.
- xii. Note any additional conditions or amendments to the findings of fact.
- xiii. Sign the findings of fact.

7. Other Comments (if there are no other comments, have the board make a motion for adjournment.)
8. Adjourn

NEXT REGULAR MEETING: To Be Announced