

**TOWN OF PITTSBORO  
ADVISORY PLAN COMMISSION  
MEETING MINUTES**

**Tuesday, January 28, 2025**

**6:00 pm**

**Pittsboro Administration Building  
33 E Main Street, Pittsboro, IN 46167**

**Members Present:** Gary Golay, April Wrigley, Jarod Baker, Jason Anderson, Lisa Abbott, Kyle Martin

**Members Absent:** Zach Buchanan

**Staff in Attendance:** James Buddenbaum, Legal Counsel

**To watch the live stream of the meeting and comment via chat message:**

[https://townhallstreams.com/towns/pittsboro\\_IN](https://townhallstreams.com/towns/pittsboro_IN)

1. Meeting called to order by Jarod Baker.
2. Pledge of Allegiance & Moment of Silence led by Mr. Baker
3. Roll Call: Gary Golay, April Wrigley, Jarod Baker, Jason Anderson, Lisa Abbott, Kyle
4. Determination of Quorum
  - a. 6 of 7 members are present, we have a quorum.
5. There are no minutes from the December meeting yet so those will be approved at the next meeting.
6. **Election of 2025 Officers**
  - a. President: Jason Anderson makes motion to elect Jarod Baker president, Gary Golay seconds. All in favor, motion carries.
  - b. Vice-President: Jarod Baker makes motion to elect April Wrigley vice president, Jason Anderson seconds. All in favor, motion carries.
  - c. Secretary: Jarod Baker makes motion to elect Jason Anderson secretary, Lisa Abbott seconds. All in favor, motion carries.
7. Public Comments (not related to public hearings)
8. Annette Childress, 9008 N CR 500 E, asks if the bright green areas on the website's zoning map are newly annexed properties. Mr. Baker replies they yes, they are newly annexed properties. He also says that all of the recent annexations have been agricultural zoning. Mrs. Childress says that her property

is marked on the map in bright green, however her property has not been annexed in to Pittsboro. Mr. Baker assures her it will be corrected. Mrs. Childress also notes that only a portion of the “Smith” property has been marked as bright green. Mr. Baker replies that all of that parcel should be bright green, and that it will be corrected.

a. Charles Childress, 9008 N CR 500 E, wants to bring attention to the commission about potential issues with his property as a result of a new development coming in nearby. He says that the development will make lots of ecological changes and says that his property is connected to the “Smith” property’s field tile for their drainage of the field. His septic system’s perimeter drain is attached to the “Smith” farm which goes to the county ditch. If these systems are changed on the “Smith” property, it may take Mr. Childress out of compliance. He also says that water in the pond he created on his property would be affected as well. Mr. Baker tells him that no plans have been submitted yet but once they are, the commission will ensure that those concerns are evaluated.

9. Old Business

a. None.

10. New Business

a. **Discussion: Comprehensive Plan Changes**

- i. Memorandum prepared by Cynthia Bowen, town planner, who is absent due to illness, pertaining to the Pittsboro Comprehensive Plan. It is recommended by the state that all municipalities update their plans on a 5-year schedule. The plans are detailed and valuable. They are also costly – the last one cost about \$75,000. Cynthia has recommended instead updating the current plan, and turning it into a living document.
- ii. Mr. Baker believes this will be a year-long process. He says that the commission will tackle sections throughout the year and will notify the community before they evaluate each section for their public input.
- iii. Ms. Bowen lists key areas to be updated on a schedule – updating the town profile by March; reviewing the transportation section in March; focus on vision and goals in April, May and June; update the land use map in August, September, and October; update maps with boundary changes, update page numbers and create a hyperlinked document in

November; take completed document before the Town Council in December. Other pervasive changes throughout the document should be made.

- iv. Kyle asks for clarification on how the money is saved, what makes the project so expensive. Mr. Buddenbaum explains that some of the cost was creating the extensive maps. Mr. Baker says that Cynthia has provided a less costly plan to get what absolutely needs to be updated done. Baker says he has a desire to follow the advice of the state and keep the plan as up to date as possible.

- 11. No potential and/or on-going enforcement.
- 12. No miscellaneous topics or tasks at this time.
- 13. No board comments.
- 14. Jarod Baker motions to adjourn the meeting, Jason Anderson seconds. All in favor, motion passes. Meeting is adjourned.

**NEXT MEETING: February 25, 2025**